




Energy Efficiency & Conservation Block Grant (EECBG) Program

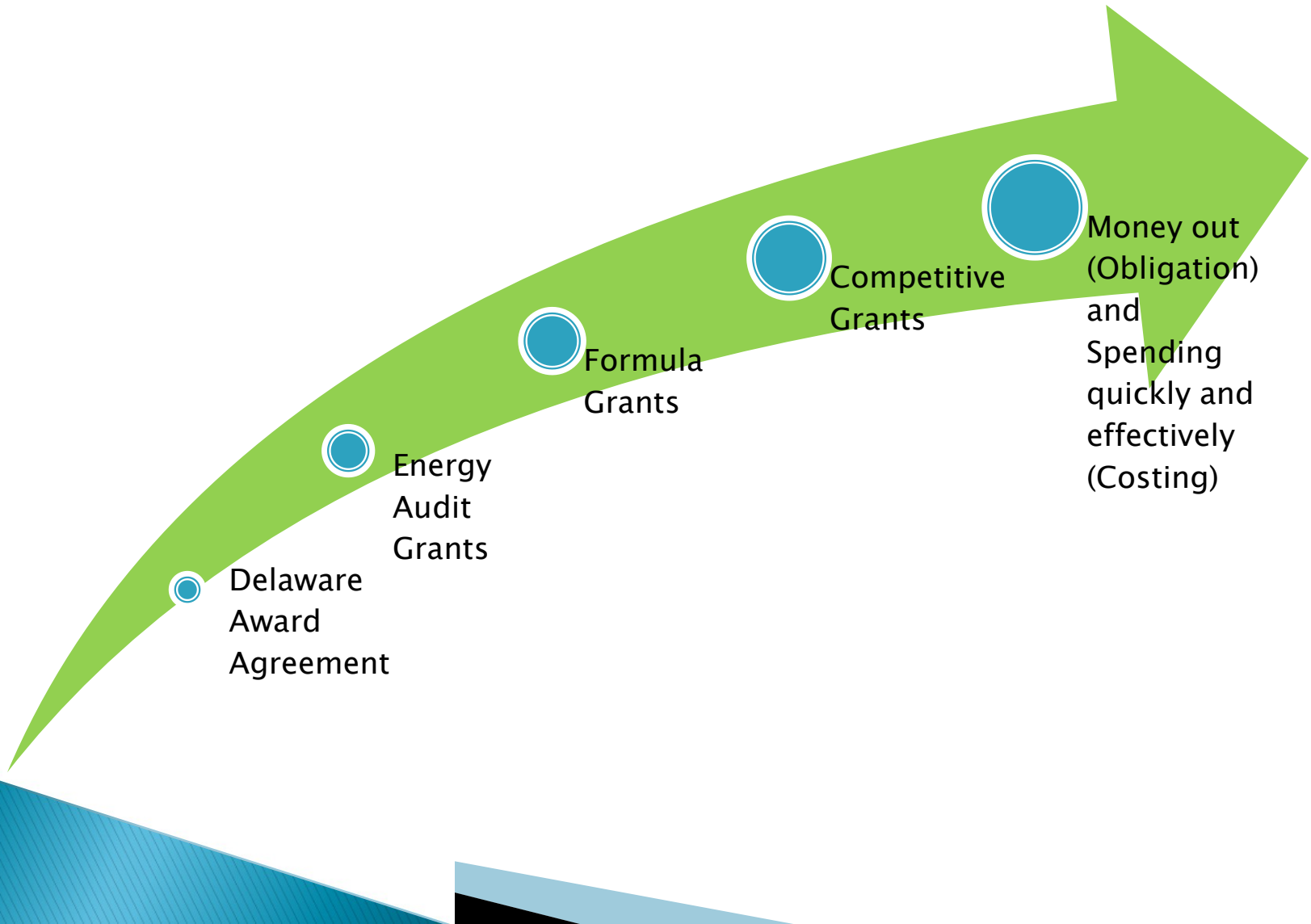
Grant Guidance and Reporting Workshop
June 2010



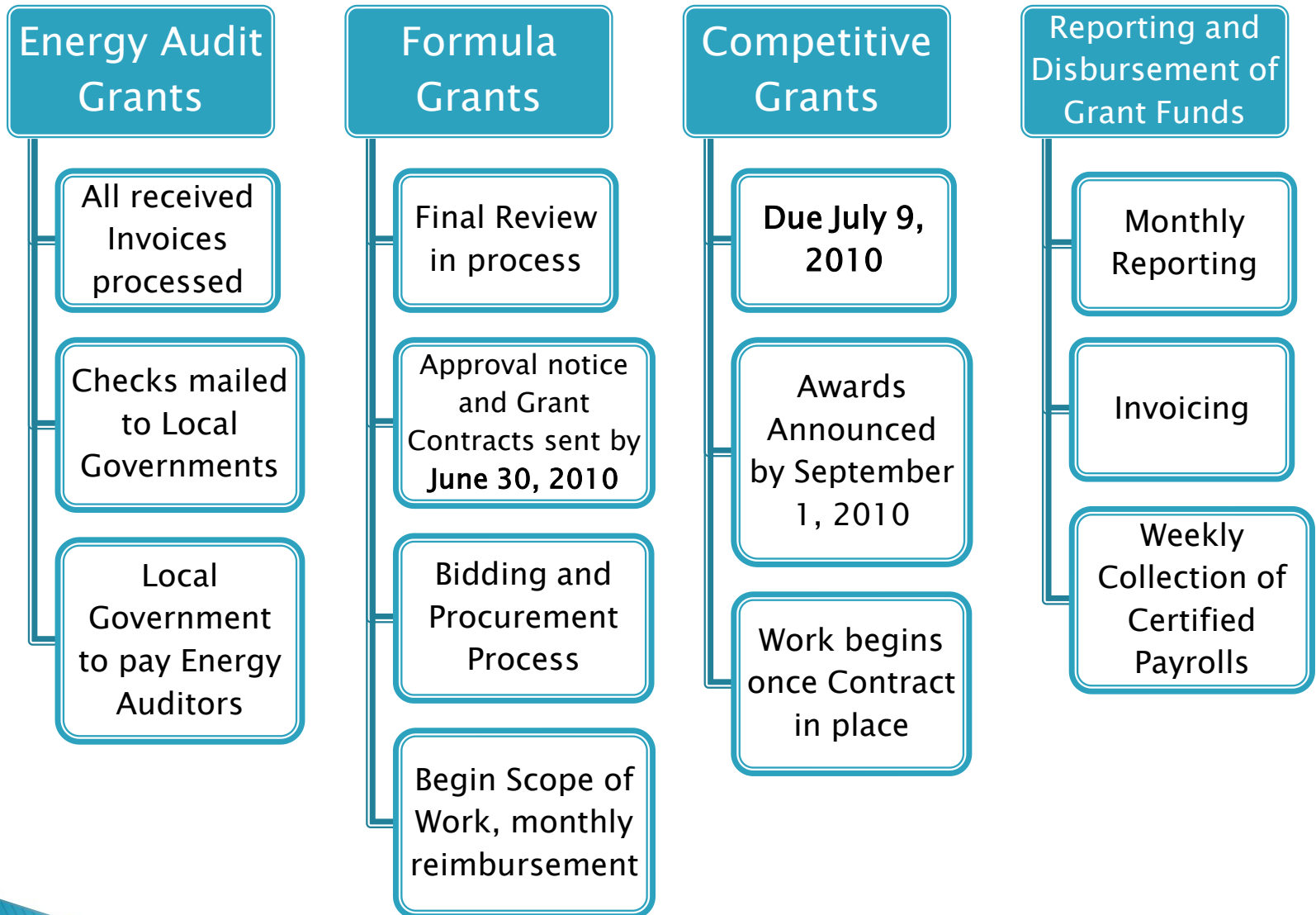
Agenda

- ❑ Program Overview and Timeline
 - ❑ Special Terms and Conditions of the Grant Award
 - ❑ Grant Reporting Overview
 - ❑ Disbursement of Funds
 - ❑ Reporting Form practice
- 

Program Overview




Program Overview and Timeline




ARRA Special Terms and Conditions

The receipt and use of ARRA funds are subjected to unprecedented levels of transparency and reporting requirements including, but not limited to: reporting, tracking and segregation of incurred costs, job creating and preservation, access to records and ensuring wage rates.



ARRA Special Terms and Conditions

- ❑ Requirements in Grant Contract and DOE Flow Down document
 - ❑ Must pass down to your contractor/vendor
 - ❑ Subgrantee (local government) is responsible for compliance
- 

FEDERAL, STATE, AND MUNICIPAL REQUIREMENTS

- ❑ You must obtain any required permits, ensure the safety and structural integrity of any repair, replacement, construction and/or alteration, and comply with applicable federal, state, and municipal laws, codes, and regulations for work performed under this award.


National Environmental Policy Act (NEPA)

- ❑ NEPA Categorical Exclusions (Cx) Activities
- ❑ Projects must fall under CX or are subject to DOE review process

Waste Stream

- ❑ Grantees MUST HAVE a waste stream plan and maintain it
- ❑ May use template provided by Energy Office
 - ✓ Found Online at www.energy.dnrec.delaware.gov
- ❑ Existence of the plan is confirmed during DNREC and/or DOE Project Officers' on-site monitoring

Historic Preservation Act

- ❑ Contact State Historic Preservation Officer for compliance determination
 - ❑ For more information on submitting projects for Section 106 review, contact Joan Larrivee at 302-736-7400 or joan.larrivee@state.de.us
 - ❑ Programmatic Agreement
- 

Procurement

- ❑ **10 CFR 600.236 – Procurement.**
- ❑ State and local governments and tribes must follow their own procurement policies and procedures, per 10 CFR 600.236, “Procurement”, and are expected to maintain maximum oversight over their project and procurement activities
 - ✓ Competition
 - ✓ Small, minority, & women-owned businesses

Energy Trivia

How much of the energy in burning coal reaches the consumer as electricity?

1. $1/3$ (one-third)
2. $1/2$ (one-half)
3. $3/4$ (three-quarters)
4. $9/10$ (nine-tenths)




Buy American

- ❑ Section 1605 of the American Recovery and Reinvestment Act (Recovery Act)
- ❑ 2 CFR 176 (Government-wide guidance):
“Requirements for Implementing...Section 1605”
- ❑ “None of the funds appropriated for or otherwise made available by the Recovery Act may be used for a project for the construction, alteration, maintenance, or repair of a **public building or public work** unless—
 - All of the iron, steel, and manufactured goods used in the project are produced or manufactured in the United States.” (2 CFR 176.70)

Buy American

Three Exceptions:

1. **Nonavailability** (not produced or manufactured in sufficient and reasonably available quantities of a satisfactory quality)
 2. **Unreasonable cost** (will increase cost of the *overall project* by more than 25%)
 3. **Inconsistent with the public interest**
- 

Buy American

- ❑ “Instructions for Waiver Requests” document is on the Department of Energy’s EERE website.

- ❑ Non-availability Waivers Issued for:
 - ✓ LED traffic lights and signals
 - ✓ Fluorescent electronic lighting ballasts
 - ✓ Compact fluorescent light bulbs
 - ✓ Small exceptions listed in official waiver

http://www1.eere.energy.gov/recovery/pdfs/buy_american_waivers.pdf



Buy American

❑ Nonavailability Waiver for 7 Items:

1) Non-residential programmable thermostats; 2) commercial scale fully-automatic wood pellet boiler systems; 3) facility and small district wood pellet and chip boiler furnaces; 4) variable refrigerant flow zoning and inverter-driven ductless mini-split HVAC systems; 5) electrical “smart” strips/surge protectors; 6) gas or propane tankless water heaters up to 200,000 BTUs; 7) and fully-enclosed continuous composting systems

Buy American

- ❑ “De Minimus” waiver for incidental items up to a limit of no more than 5 percent of the total cost of the iron, steel, and manufactured goods used in and incorporated into a project.

Buy American

- ❑ **Manufactured Good:** “Good brought to the construction site for *incorporation into the building or work* that has been processed into a specific form and shape; or combined with other raw material to create a material that has different properties than the properties of the individual raw materials.” *See 2 C.F.R. § 176.140(a)(1).*
- ❑ Only manufactured goods that **are permanently attached to or fixed to real property** are covered by the Buy American Recovery Act provisions.

Buy American– Documentation

- ❑ Recipients should maintain documentation at a level they feel is appropriate to show compliance with the Recovery Act Buy American provisions.

Energy Trivia

Which uses the most energy in American homes each year?

1. Lighting
2. Water heating
3. Heating and cooling rooms
4. Refrigeration




Davis –Bacon Act

Davis–Bacon Act 1931

- ❑ Projects funded directly by or assisted in whole or part by the Federal Government
- ❑ Applicable to contracts in excess of \$2,000.00
- ❑ Requires all contractors & subcontractors to pay laborers employed on a covered contract wages & fringe benefits determined to be the prevailing wage for corresponding classes of employees engaged on similar projects in the locality

Davis–Bacon Act

DOE Responsibilities:

- ❑ Has the authority to investigate, monitor, enforce DBA requirements
 - ❑ Will conduct compliance audits with the recipient
 - ❑ Investigate potential violations or complaints
 - ❑ Report semi-annually to DOL
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Davis–Bacon Act

Flow–Down Responsibilities

- ❑ All grant & contract amendments must contain labor standard clauses
- ❑ All grantees/subgrantees must collect & retain weekly certified payroll for 3 years after the submission of the final cost report (usually 90 days)
- ❑ Each grantee &/or contractor must acknowledge (SF–1413) receipt of labor clauses & responsibilities for DBA compliance

Davis–Bacon Act

Grantee/Subgrantee Responsibilities

- ❑ Receive original certified payrolls & review
 - ✓ Correct wage determination; www.wdol.gov
 - ✓ Contractor paid the correct rate for the job classification
 - ✓ Contractor paid fringe benefits appropriately
 - ✓ Certification signed
 - ✓ Check the math
 - ✓ Deductions appropriate

Davis–Bacon Act

Subgrantee Responsibilities Cont'd

- ❑ Investigate, monitor, & enforce DBA requirements
- ❑ Conduct compliance audits
- ❑ Investigate potential violations or complaints
- ❑ Employee interviews & investigations
 - ✓ Information provided is confidential
 - ✓ Interview statements should contain:
 - Place & date of interview
 - Name & address of employer/employee
 - Alleged violations

Davis–Bacon Act

Wage Determinations (WD)

- ❑ Access www.wdol.gov and select the link “Selecting DBA WD”
- ❑ Select the state, county & pick residential construction from the drop down box. Residential buildings over 4 stories, pick building construction.
- ❑ Choose the appropriate wage classifications & rates for the work to be performed.
- ❑ At the bottom of the inset box; there is a link for a “printer friendly version”

CAUTION: Users should note that the only WDs applicable to a particular solicitation or contract are those that have been incorporated by the contracting officer in that contract action.

Selecting DBA Wage Decisions

Select DBA WD by number:

(Enter WD number in the following format: two letter abbreviation for the state and the number of the WD. For example, VA3, NOT VA030003 or MD150 NOT MD030150.)

OR

Browse by [state/territory](#)

OR

By Selection criteria beginning with:

State:

County:

Construction Type: (Types of Construction Under DBA)

WD Number:

[Back](#)

View the latest [modifications and additions](#) to the Davis-Bacon Database.

View the [modifications or additions](#) to Davis-Bacon Wage Determinations due to be issued and published on WDOL.gov.

[View Archived Wage Determinations](#)

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E-GOV

NTIS

USA.gov

Wage Determinations OnLine.gov

Providing public access to federal wage determinations and related information.

WDOL.gov is part of the Integrated Acquisition Environment, one of the E-Government initiatives in the President's Management Agenda. It is a collaborative effort of the Office of Management and Budget, Department of Labor, Department of Defense, General Services Administration, Department of Energy, and Department of Commerce.

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Service Contract Act

- [Selecting SCA WDs](#)
- [e98](#)
- [Archived WDs](#)
- [WDs due to be revised](#)

Davis-Bacon Act

- [Selecting DBA WDs](#)
- [Archived WDs](#)
- [WDs due to be revised](#)

Related Information

- [Agency Labor Advisors](#)
- [Library](#)
- [DOL Wage and Hour Website](#)

CAUTION: Users should note that the only WDs applicable to a particular solicitation or contract are those that have been incorporated by the contracting officer in that contract action.

Selecting DBA Wage Decisions

The Wage Determination you have requested is below.

Please scroll down to review the WD carefully to ensure that it is appropriate for the specific contract action.

CARPENTER (Excluding Drywall Hangers)		
NEW CASTLE COUNTY.....	\$ 10.59	2.05
CARPENTER		
KENT AND SUSSEX COUNTIES...	\$ 9.75	.65
Concrete Finisher		
KENT AND SUSSEX COUNTIES...	\$ 9.69	
DRYWALL HANGER		
NEW CASTLE COUNTY.....	\$ 10.79	
ELECTRICIAN		
KENT AND SUSSEX COUNTIES...	\$ 10.00	
NEW CASTLE COUNTY.....	\$ 9.12	

[Printer Friendly Version](#)[Sign Up for Alert Service](#)[Find Another WD](#)[Exit](#)[Back](#)

Energy Trivia

How much less energy does a CFL bulb use than an incandescent?

1. 10%
2. 50%
3. 75%
4. 99%



Energy Trivia


How much less energy does a CFL bulb use than an incandescent?

1. 10%
2. 50%
3. **75%**
4. 99%

CFLs also last 10 times longer!!



Grant Reporting Overview


- ❑ Monthly Report
 - ❑ Invoicing Process
 - ❑ Special Status Report
 - ❑ Final Report
 - ❑ Project Monitoring
- 

Reporting Requirements

- ❑ Reporting and tracking requirements that are detailed in the grant terms and conditions.
- ❑ Monthly reports must be submitted to the Energy Office on 5th day of every month, reporting on the previous month's activities
- ❑ Must report until all projects are completed
- ❑ Noncompliance may result in withholding of future payments, or termination of the current award and repayment of grant funds


Reporting Requirements

EECBG Monthly reporting:


- ❑ Hours worked (Recovery Act & Non-Federal funds)
 - ❑ Outlays (Recovery Act & Non-Federal funds)
 - ❑ Obligations (Recovery Act funds)
- 

Reporting Requirements

To be filled out in Monthly Report in the month project work is completed:


- ☐ Energy savings
 - ☐ Renewable Energy Capacity and Generation
 - ☐ Electricity demand reduction (MW)
 - ☐ Energy cost savings
 - ☐ Amount of GHG reduced
- 

Disbursement of Funds

- ❑ Segregation of funds for tracking purposes
 - ❑ Project work should be invoiced monthly or as needed
 - ❑ Follow Invoicing and Reporting Instructions (e.g. Checklist)
 - ❑ Remember: ALL funds must be expended by September 2012
- 

Disbursement of Funds

Invoicing

- ☐ Cover letter/Checklist
 - ☐ Local government invoice
 - ☐ Supporting documentation– contractor/vendor invoices, purchase orders etc.
 - ☐ Reporting form*
 - ☐ Compliance with DBA–weekly certified payrolls
- 

Onsite Monitoring

- ❑ Energy Office will make on-site visits to ensure grant compliance
- ❑ DOE On-site Visits:
 - ✓ Regularly Scheduled Visits
 - ✓ Unannounced Random On-site Visits
 - ✓ Rapid Response On-site Visits
- ❑ Make sure your records are available



Success Stories

We want to hear about your accomplishments!

- ☐ Media updates/press releases/fact sheets
- ☐ Press events
- ☐ Best Practices
- ☐ Energy Empowers profiles
- ☐ Developing state/regional EECBG impact snapshots
- ☐ Congressional hearings/responses



Success Stories

U.S. DEPARTMENT OF **ENERGY** | Energy Efficiency & Renewable Energy

Energy Empowers

your stories...

from a clean energy economy



Weatherization Helping Idahoans Save Green by Going Green

Pocatello, Idaho – Helen Humphreys never thought she could afford the upfront costs of making her home energy-efficient, but stimulus money helped her home get weatherized and lowered her energy bills. [Read More.](#)



☐ ☐ ☐

Multimedia

Here you'll witness the first-hand stories of people like you who have taken the next steps toward a future of renewed prosperity. By pushing the limits of energy efficiency and renewable energy technologies and supporting some of America's most innovative businesses, we are saving American jobs and continuing to build a clean-energy economy that will improve the lives and reward the ingenuity of the American people.



Powering Up for Recovery in Michigan

Elizabeth Rolinski can't wait to reopen the factory she was once

Being energy efficient and using renewable energy isn't just a fad—it's a real force that's changing people's lives, putting people back to work, and helping rebuild America's economy. Here you can read more about the stories of the people who have been touched by these technologies.

[Share Your Stories With Us](#)



[See Where These Stories Happen](#)

Energy Empowers Blog

Ohio town installing 'green' traffic signals

www.energyempowers.gov

EECBG Home Page



<http://www1.eere.energy.gov/wip/eecbg.html>

□ Program Guidance Page

<http://www1.eere.energy.gov/wip/guidance.html>

- ✓ Includes EECBG, State Energy Program and Weatherization Program Guidance
- ✓ There are some differences, so be sure you are using a reference material appropriate to EECBG

Questions??



If you need additional assistance,
please contact us at
(302) 735-3480

Robert.Prosser@state.de.us
Cara.Lampton@state.de.us



Thank You!

